

7125 - LOG CABIN INSTRUCTOR

NATURE OF WORK

Employees in this classification teach a variety of subjects to various levels of developmentally disabled students, using various training techniques to reinforce learning. This position requires the use of incumbents planning curriculum and preparing lessons and other instructional materials and opportunities, according to achievement levels of students. Skilled work is required in directing the cultivation, propagation and the planting of trees, plants and shrubs. Also observe students, evaluate and prepare reports on progress of students. Work is assigned by Program Director or Education Coordinator. Work is reviewed through individual consultations and weekly staff meetings.

ILLUSTRATIVE EXAMPLES OF ESSENTIAL DUTIES

Teaches different subjects related to living skills, nutrition health, recycling, money skills, current events, etc. Uses course curriculum, lesson plan and different learning skills.

Teaches plant cultivation around the plant nursery perimeters and inside gardens.

Supervises the graffiti-buster activity executed by the clients in the streets of Miami Beach.

Instructs clients in various basic and specialized classes to teach them skills so that they may live independently, or less dependently.

Identifies, diagnoses, assesses, and implements strategies to help modify, decrease, or erase deviant behaviors, and increase social growth.

Assists in developing plans, goals and objectives to update individual education plans.

Develops behavior modification programs.

Provides opportunities to develop independent daily living skills.

Provides counseling services, and determines needs for special counseling.

Participates in staff meetings to assess and update student progress and education plans.

Performs related work as required. Transports clients, when needed.

KNOWLEDGE, SKILLS AND ABILITIES

Athletic skills may be required for the teaching of recreational programs.

Ability to communicate effectively, both verbally and in writing, to individuals and to groups.

Ability to establish and maintain effective working relationships with clients, staff, other employees, and the general public.

Ability to maintain records and to prepare reports from such records.

MINIMUM REQUIREMENTS

Bachelor's Degree in Education, with course work in Special Education, and some experience in teaching the mentally and/or emotionally handicapped; or Associate Degree in a related field and experience in training or teaching the mentally and/or emotionally handicapped; or considerable related experience. Experience can substitute for education on a year-for-year basis.

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PHYSICAL REQUIREMENTS

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact. Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to, word processor, calculator, copier, and fax machine. No significant walking, moving, climbing, carrying, bending, kneeling, some crawling, reaching, and handling, sitting, standing, pushing, and pulling. Lifting of plants. Long periods of standing.

SUPERVISION RECEIVED

Work is assigned by Program Director or Education Coordinator. Work is reviewed through individual consultations and weekly staff meetings. Incumbents exercise some degree of independent judgement, particularly in classroom situations.

SUPERVISION EXERCISED

Usually none. However, incumbents do exercise supervision over clients in their care.

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